

Valley Stream Central High School District Comprehensive School Counseling Plan

2022-2023



Valley Stream Central High School District Mission Statement

The mission of the Valley stream Central High School District focuses on ensuring that all of our students are Learning, Achieving, & Succeeding!

Comprehensive School Counseling Mission Statement

The mission of the Valley Stream Central High School District's school counseling Department is aligned with the districts mission to provide all students with a comprehensive school counseling program centered around an engaging curriculum that encourages the maximum level of student achievement through their growth in academic, career and personal/social domains.

Valley Stream Central High School District School Counseling Program Services

In collaboration with teachers, administrators, parents, community and a caring diverse learning environment, the school counselors are active advocates and contribute to the school community as a whole by helping to center the schools focus on ensuring that all students will strive to reach their personal full potential and be successful lifelong learners and problem solvers.

Valley Stream Central High School Districts School Counseling Staff 7-12

Mrs. Kelly Whitney-Rivera, District Director of Guidance

Garrhett Schneider, PPS Assistant Principal, Memorial Junior High School

Michael DiGiovanna, School Counselor Memorial Junior High School

Leanna Donahue, School Counselor Memorial Junior High School

Michele Jackson, School Counselor, Memorial Junior High School

Laura Mesa, School Counselor, Memorial Junior High School

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Jennifer Buonaspina, PPS Assistant Principal, North High School

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Danielle Liebman, School Counselor, North High School

Michelle Lopez, School Counselor, North High School

Nicole Maier, School Counselor, North High School

Grace Pariti, School Counselor, North High School

Jacquelin Allen, PPS Assistant Principal, South High School

Jeanne Battaglia, School Counselor, South High School

Vincent Baio, School Counselor, South High School

Brett Coppens, School Counselor, South High School

Philip Corsentino, School Counselor, South High School

Melissa Keegan, School Counselor, South High School

Karen Miller, School Counselor, South High School

Guidance Plan Worksheet

School Name: Memorial Junior High School

Development Area: Academic

- A) Program Objective: To assist students achieve academic success
- B) Target Population: Grades 7-9
- C) Expected outcomes:
 1. Achieve School Success
 2. Improve learning
- D) Annual Assessment:
 1. Review State and Local Assessments
 2. Review academic placement, teacher reports, progress reports and report cards.
- E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7th Grade Student Orientation	August	Incoming 7th grade students and 8th & 9th grade new entrants	School Counselors, School Social Workers, School Psychologists, Administration, Parents, Students, PTSA	To familiarize new students with the building and help set up for a successful year.	Measure student and parent attendance at event (Students pick up laptops and Student ID cards)
7th Grade Team Meetings	All year/ Monthly	7th Grade Students	School Counselors, 7th grade team teachers (School Social Workers, School Psychologists,	Discuss teacher concerns; coordinate plan of actions (parent meetings, social/emotional/academic consultations/referrals, as needed)	Collaboratively increase the number of parent/team meetings

			Administration as needed)		
Child Study Team Meetings	All year/ Bi-Monthly	At-Risk students	PPS Department (School Counselors, School Psychologists, School Social Workers, Administration, Special Education Department Chairperson, Dean, School Nurse)	To identify students who may be in Crisis and formulate an action plan. Monitor social, emotional and academic needs of these students.	Connect at-risk students with necessary resources and provide support services
Initial CSE (Committee Special Education) Meetings	All year (as needed)	All Students	School Counselors, Special Education Teacher, General Education Teacher, District Special Education Chairperson, School Psychologist, Social Worker, Related Services Providers, Parent Advocate	Review evaluation, consult on potential placement, accommodations and services.	Academic and social/emotional improvement due to placement
New Entrant Meetings	All year (as needed)	New Entrants (all grades)	School Counselors, Assistant Principal of Guidance, School Guidance secretaries, Tech-Support	To help new students transition successfully to Memorial JHS	Student is able to acclimate to new school (follow schedule, knowledge of support resources, school policies)
Individual Counseling	All year (on going)	All Students	School Counselors	Support students academically, emotionally and socially. Explore high school, college, vocational and career interests	Monitor/measure progress on individual goals
School Counselor Building Meetings	All year (1x/week)	All Students	School Counselors, Assistant Principal (of Guidance)	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of all our students	Attendance at weekly meetings

JHS District Meetings	All year monthly	All students	School counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' districtwide.	Up to date on new state regulations; student/parent attendance at district events.
504 Meetings	Ongoing	All Eligible 504 Students	School psychologist, AP (chairperson), Nurse, School Counselor, Parent, Student	Progress, placement and accommodation review	Student receives accommodations and services based on their 504 plan
Back to School Night	September	All Students	All Faculty	To meet families and provide necessary resources and referrals	Measure parent attendance at event
7th grade Classroom Lesson	October	Grade 7	School Counselors School Psychologists, School Social Workers, 7th Grade Math Department Teachers	Familiarize students with the building grading policy, expectations, resources, extra-curricular activities, student portal, etc. School Psychologists and Social Workers to cover SEL	Students will complete exit ticket regarding feedback from the presentation
New Entrant Orientation	November	New entrants (all grades)	School Psychologist, School Social workers, School Counselors, Student Activities Director, Administration	To meet with all new entrants and assist them in forming relationships with other new entrants and establish building support	Completion of ice breaker activity
Parent Teacher Conferences	November and December	All Students	Faculty, School Counselors, Parents, Students	Address parent concerns as needed	Measure parent attendance at event
Volunteer Fair	November	All students	School Counselors, School Social Workers	Connect students to local volunteer opportunities. Develop school/community relationships	Increased number of students volunteering (survey)
Four Years & Beyond	January	8th grade students and parents	Director of Guidance, School Counselors	To act as the first step in the JHS to HS transition. Provide	Measure student and parent attendance at event

				families with information regarding H.S. planning	
Articulation with High School Counselors	January	Incoming 10th grade students	Junior and Senior High School Counselors	Meet with CHS counselors	To provide insight on incoming 10th grade students, as needed
Academic Programming Night	January	All students and parents	Department chairs, District Directors	To give families an overview of course offerings and give them tools to make informed decisions during scheduling.	Measure parent attendance and tally course request changes.
Course Scheduling for upcoming school year	January-June	All Students	Assistant Principal (Guidance) and School Counselors	To schedule students for the following academic year	All students receive completed schedules
Annual Reviews	January-June	All Special Education Students	Parents, Special Education Chair, Counselors, Teacher of Record, General Ed. Teacher, Related Services providers	Progress, placement and accommodation review	Attendance at meetings, as needed
8th Grade Conferences	February-March	8th grade students and parents	School Counselors	To review current academic standing, 9th grade course requests and to discuss High School and beyond.	Course selections for 9th grade year
Articulation meetings with Elementary Districts	March	Incoming 7th grade students	School Counselors, Elementary School Teachers, School Psychologists, School Social Workers, AP's and District Director	Meet with elementary teachers and PPS staff	Gain insight on incoming 7th grade students
Early College & Career Info Night	March	9th grade students	Director of Guidance, School Counselors	To give students and families information regarding the college and career planning process	Attendance of parents & students thru registration
Naviance Lesson	Spring Semester	9th Grade Students	School Counselors	Introduction and sign-in to Naviance program	Number of students who have registered for Naviance

6th grade orientation	Spring Semester	Current 6th grade students (Incoming 7th grade students)	School Counselors, Administration, 9th Grade Student Helpers, Athletic Director, Student Activities Director	Familiarize students with the building, polices, expectations	Measure student attendance at event
6th grade Student/Parent Orientation	May	Current 6th grade students and parents (incoming 7th grade students)	School Counselors, AP's, Principal	Tour guide for school counselor caseload; introduction to the role of a school counselor. Answer parent questions following presentations	Attendance
8th Grade Moving Up Ceremony	June	8th grade students and parents	Counselors, Administration, Teachers, Class Advisors	Recognize student success and promotion to High School.	Student and parent attendance at the event.
Summer School Registration	June	All students	Schools Counselors, Clerical staff, Parents, Students	Register students for classes	Number of (required) students who attend summer school
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: Memorial Junior High School

Development Area: Social Emotional Learning

A) Program Objective: Students will acquire the knowledge, attitudes, and interpersonal skills necessary to understand and respect self/others. Additionally, students will be able to make decisions, set goals, and take necessary actions to achieve goals.

B) Target Population: grades 7-9

C) Expected outcomes:

1. Acquire self-knowledge
2. Acquire Interpersonal Skills

D) Annual Assessment:

1. Climate Survey

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7th Grade Student Orientation	August	Incoming 7th grade students and 8th & 9th grade new entrants	School Counselors, School Social Workers, School Psychologists, Administration, Parents, Students, PTSA	To familiarize new students with the building and help set up for a successful year.	Measure student and parent attendance at event (Students pick up laptops and Student ID cards)
New Entrant Meetings	All year (as needed)	New entrants	School Counselors, AP of Guidance, Guidance secretaries	To help new students transition successfully to Memorial JHS.	Student is able to read/follow schedule and school policies.
Individual Counseling	All year (as needed)	All students (as needed)	School Counselor	Support students academically, emotionally and socially.	Measure progress on individual goals.
Advisory	All year	7 th & 8 th grade students	All Faculty	Create a safe and non-judgmental space to allow students to create relationships	Climate Survey

				and connect with the school community.	
Wellness Centers	All year	All Students	School Counselor, School Social Worker, School Psychologist, and interested faculty	Create a safe and non-judgmental space to allow students to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
Parent Wellness Forums	All year (1 time a month)	All parents	District Directors	Create a safe and non-judgmental space to allow parents to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
Restorative Justice	All year	All students (as needed)	Administration, staff, faculty, students & parents.	A practice that can be used proactively, to develop relationships and build community or reactively, to respond to wrongdoing, conflicts and problems. Circles give people the opportunity to speak and listen to one another in an atmosphere of safety, decorum and equality.	Positive change in behavior and relationships

School Counselor Building Meetings	All year (1x/week)	All Students	School Counselors, Assistant Principal (of Guidance)	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of all our students	Attendance at weekly meetings
JHS District Meetings	All year monthly	All students	School counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' districtwide.	Up to date on new state regulations; student/parent attendance at district events.
Back to School Night	September	All students	All building staff	To meet families and provide necessary resources and referrals	Measure parent attendance at event
New Entrant Orientation	October	New entrants in all grades	School psychologists, social worker, school counselor, student activities director, and Administration	To meet with all new entrants and assist them in forming relationships with other new entrants and building support staff	Completion of ice breaker activity
Club Fair	October	All students	Student Activities Director, Club Advisors, Counselors	Encourage student involvement and offer extra-curricular activities.	Increased number of students involved in clubs and sports.
Articulation with High School Counselors	January	Incoming 10th grade students	Junior and Senior High School Counselors	Meet with CHS counselors	To provide insight on incoming 10th grade students, as needed
8 th grade Student/Parent Conferences	February-March	8 th grade students and parents	School Counselors	To create a realistic graduation plan and review 9 th grade course requests.	Accurate course selection for 9 th grade year; increased student involvement

Articulation meetings with Elementary Districts	March	Incoming 7 th grade students	School counselors, elementary school teachers, psychologists, district director, & Guidance AP's	Gain insight on incoming students' needs, strengths, history, concerns, etc.	Scheduling accuracy.
6 th grade Orientation	March	Incoming 7 th grade students	School Counselors, Administration, 9 th Grade Student Helpers, Athletic Director, Student Activities Director	Familiarize students with the building, policies, and expectations. Introduction to building staff.	Measure student attendance at event
6 th grade Student/Parent Orientation	May	Incoming 7 th grade students	School Counselors, AP's and Principal	Tour guide for counselor caseload, introduction to the role of a school counselor. Answer parent questions following presentations.	Parents signed up for various opportunities offered at Memorial.
8 th grade Moving Up Ceremony	June	8 th grade students and parents	School Counselors, Administration and Teachers.	Recognize student success and promotion to High School.	
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: Memorial Junior High School

Development Area: College/Career Readiness

A) Program Objective: To provide students with exposure to and opportunities to create their own College/Career goals.

B) Target Population: Grades 7-9

C) Expected outcomes:

1. Increased knowledge of College/ Career options.
2. Increase in student’s ability to connect their interests to college and careers

D) Annual Assessment:

1. Student Surveys
2. Annual Student Individual Progress Reports

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Individual Counseling	All year (on going)	All Students	School Counselors	Support students academically, emotionally and socially. Explore high school, college, vocational and career interests	Monitor/measure progress on individual goals
School Counselor Building Meetings	All year (1x/week)	All Students	School Counselors, Assistant Principal (of Guidance)	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of all our students	Attendance at weekly meetings
JHS District Meetings	All year monthly	All students	School counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of	Up to date on new state regulations; student/parent attendance at district events.

				our students' districtwide.	
"College Day".... Roadmap to High School, College, Career, beyond....	October	9th Grade Students	Junior High School Counselors and Senior Volunteers (Central H.S.)	Discuss H.S. expectations, building strong transcripts, developing as well-rounded students	Students complete exit ticket
Club Fair	October	All students	Student Activities Director, Club Advisors, Counselors	Encourage student involvement and offer extra-curricular activities	Increased number of students involved in clubs and sports.
Parent Teacher Conferences	November	All students	Building faculty, school counselors, parents, & students	Address parents' concerns; create action plan and appropriate follow up	Measure parent attendance.
Volunteer Fair	November	All students	School Counselors, School Social Workers	Connect students to local volunteer opportunities. Develop school/community relationships	Increased number of students volunteering (survey)
Four Years & Beyond	January	8th grade students and parents	Director of Guidance, School Counselors	To act as the first step in the JHS to HS transition. Provide families with information regarding H.S. planning	Measure student and parent attendance at event.
8 th grade students parent conferences	February - May	8 th grade students and parents	School Counselors	To create a realistic graduation plan and review 9 th grade course requests.	Accurate course selection for 9 th grade year; increased student involvement.

Early College & Career Info Night	March	9th grade students	Director of Guidance, School Counselors	To give students and families information regarding the college and career planning process	Attendance of parents & students thru registration
NCAA Night	March	All Student Athletes	Director of Guidance, Athletic Director, & NCAA	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role.	Increase in the number of student athletes registered with the NCAA.
High School Articulation	March	9 th grade students	Junior and Senior High counselors	Discuss social/emotional and academic concerns and strengths.	High school counselors have an increased awareness of the incoming 10 th grade students.
Career Day	April	All Students	School Counselors, CTE Department, Students, Administration, Community Members	To expose students to various careers	Attendance thru CTE/FACS classes attendance
Naviance Lesson	Spring Semester	9th Grade Students	School Counselors	Introduction and sign-in to Naviance program	Number of students who have registered for Naviance
College Day Part 2	Spring Semester	9th Grade Students	School Counselors	First review of mid-year 'official' transcript and reinforce high school expectations	Student survey
Guidance Advisory Meeting	June	All Students	Advisory Board	To review current year and update	School Counseling Plan is up to date,

				upcoming year's Comprehensive School Counseling Plan.	accurate and implemented
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Guidance Plan Worksheet

School Name: Central High School

Development Area: Academic

A) Program Objective: To assist students achieve academic success

B) Target Population: Grades 10-12

C) Expected outcomes:

1. Achieve School Success
2. Improve learning

D) Annual Assessment:

1. Review State and Local Assessments
2. Review academic placement, teacher reports, progress reports and report cards.

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Individual Counseling	All year (as needed)	All students (as needed)	School Counselors	Support students academically, emotionally and socially	Measure progress on individual goals.

Senior At-Risk Meetings	All year (as needed)	12 th grade students (as needed)	School Counselors, AP's & Principal	Identify students at-risk for not graduating. Create strategies for success.	Improvement of Academic & Social Emotional performance. Review graduation rates and summer school enrollment.
At-Risk Meetings	All year (as needed)	All students (as needed)	School Counselors	Identify students at-risk for not graduating. Create strategies for success.	Improvement of Academic & Social Emotional performance. Review graduation rates and summer school enrollment.
Child Study Team Meetings	All year/Bi-Monthly	At-Risk students	PPS Department (School Counselors, School Psychologists, School Social Workers, Administration, Special Education Department Chairperson, Dean, School Nurse)	To identify students who may be in Crisis and formulate an action plan. Monitor social, emotional and academic needs of these students.	Connect at-risk students with necessary resources and provide support services
Initial CSE (Committee Special Education) Meetings	All year (as needed)	All Students	School Counselors, Special Education Teacher, General Education Teacher, District Special Education Chairperson, School Psychologist, Social Worker, Related Services Providers, Parent Advocate	Review evaluation, consult on potential placement, accommodations and services.	Academic and social/emotional improvement due to placement

504 Meetings	May- June	All eligible 504 students	School Psychologist, AP (chairperson), nurse, school counselor, parent & student.	Progress, placement and accommodation review.	Student receives appropriate accommodations and services based on their 504 plan.
School Counselor Building Meetings	All year (1x/week)	All Students	School Counselors, Assistant Principal (of Guidance)	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of all our students	Attendance at weekly meetings
JHS District Meetings	All year monthly	All students	School counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' districtwide.	Up to date on new state regulations; student/parent attendance at district events.
10 th grade student orientation	August	New entrant's 10 th grade	Administration	To familiarize new students with the building and help set up for a successful year.	Student Attendance
Back to School Night	September	Grades 10-12	Administration, & School Counselors	Offer Social/Emotional support and provide Academic information to families.	Track parent Meetings with school counselors
Senior College Night	September	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families in beginning the college application process.	Increase in the number of students that schedule Senior College meeting and increase in the number of students that file applications.

Club Fair	October	All students	Student Activities Director, Club Advisors, Counselors	Encourage student involvement and offer extra-curricular activities	Increased number of students involved in clubs and sports.
New Entrant Orientation	October	10 th grade	Administration	To help new students transition successfully to Central HS	Student attendance
Student Report Card Reviews	October - June	All students	School Counselors	Meet with students one-on-one to review progress and implement an improvement plan if needed.	Improvement of Academic & Social Emotional performance
Parent Teacher Conferences	December	All students	Teachers, & School Counselors	To offer academic & social emotional support to families & address questions and concerns	Track parent Meetings with school counselors
Course Scheduling for upcoming school year	December- February	All students	School Counselors	To ensure all students are scheduled appropriately and are on track for graduation.	Improve accuracy of student scheduling. Review regent diploma type & graduation rate.
Academic Programming Night	January	All students and parents	Department chairs, District Directors	To give families an overview of course offerings and give them tools to make informed decisions during scheduling.	Measure parent attendance and tally course request changes.
Articulation with Memorial Junior High School Counselors	January	Incoming 10th grade students	Junior and Senior High School Counselors	Meet with CHS counselors	To provide insight on incoming 10th grade students, as needed
Junior College Night	February	11 th grade students and parents	School Counselors, District Director of	Become familiar with the college process	Student attendance

			Guidance, & guest speaker from the Princeton Review	and timeline. Learn how to navigate Naviance and Common App.	
Junior Student Parent Conferences	February- May	11 th grade students and parents	School Counselors	Promote College readiness by meeting with students & families individually to review college application process, develop career plan and address specific needs & concerns.	Track meeting attendance
Early College & Career Info Night	March	9 th grade students	Director of Guidance, School Counselors	To give students and families information regarding the college and career planning process	Attendance of parents & students thru registration
NCAA Night	March	All Student Athletes	Director of Guidance, Athletic Director, & NCAA	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role.	Increase in the number of student athletes registered with the NCAA.
Junior Class College Lesson on College Admission	April	11 th grade	School Counselors	Preview of the college application process.	Meeting attendance
Senior Survey: Confirming post HS Plans	May	12 th grade students	School Counselors	Senior Survey	Review post-graduation survey.
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: Central High School

Development Area: Social Emotional Learning

A) Program Objective: Students will acquire the knowledge, attitudes, and interpersonal skills necessary to understand and respect self/others. Additionally, students will be able to make decisions, set goals, and take necessary actions to achieve goals.

B) Target Population: grades 10-12

C) Expected outcomes:

1. Acquire self-knowledge
2. Acquire Interpersonal Skills

D) Annual Assessment:

1. Climate Survey

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Crisis Intervention	All year (as needed)	All students (as needed)	School Counselors	Support students academically, emotionally and socially during times of crisis.	Students ability to problem solve and ability to obtain available resources.
Individual Counseling	All year (as needed)	All students (as needed)	School Counselors	Support students academically, emotionally and socially	Measure progress on individual goals.
Wellness Centers	All year	All Students	School Counselor, School Social	Create a safe and non-judgmental space	Attendance at events

			Worker, School Psychologist, and interested faculty	to allow students to develop positive coping mechanisms, as well as develop strong connections to the school and community.	
Parent Wellness Forums	All year (1 time a month)	All parents	District Directors	Create a safe and non-judgmental space to allow parents to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
School Counselor Building Meetings	All year (1x/week)	All Students	School Counselors, Assistant Principal (of Guidance)	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of all our students	Attendance at weekly meetings
HS District Meetings	All year monthly	All students	School counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' districtwide.	Up to date on new state regulations; student/parent attendance at district events.
10 th grade orientation	August	New entrants 10 th grade	Administration	To familiarize new students with the building and help set up for a successful year.	Student attendance

Back to School Night	September	All students	Administration, & School Counselors	Offer Social/Emotional support and provide Academic information to families.	Track parent meetings with school counselors.
Club Fair	October	All students	Student Activities Director, Club Advisors, Counselors	Encourage student involvement and offer extra-curricular activities	Increased number of students involved in clubs and sports.
New Entrant Orientation	October	10 th grade	Administration	To help new students transition successfully to Central HS	Student attendance
Parent Teacher Conferences	November	All students	Teachers, & School Counselors	To offer academic & social emotional support to families & address questions and concerns	Track parent meetings with school counselor.
Articulation with Memorial Junior High School Counselors	January	Incoming 10th grade students	Junior and Senior High School Counselors	Meet with CHS counselors	To provide insight on incoming 10th grade students, as needed
Senior Graduation	June	12 th grade students	School Counselors	Support all students in completing the necessary requirements to obtain a NYS HS diploma	Graduation Rate & Diploma Types.
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: Central High School

Development Area: College/Career Readiness

A) Program Objective: To provide students with exposure to and opportunities to create their own College/Career goals.

B) Target Population: Grades 10-12

C) Expected outcomes:

1. Increased knowledge of College/ Career options.
2. Increase in student’s ability to connect their interests to college and careers

D) Annual Assessment:

1. Student Surveys
2. Annual Student Individual Progress Reports

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Senior College Night	September	12 th grade students	Director of Guidance	To support 12 th grade families in beginning the college application process.	Parent & Student attendance
College Rep Visits	September - December	11 th & 12 th grade students	College Rep Liaison and college rep	To give students an opportunity to gather more information about colleges/universities of interest.	Track number of College Representatives

Senior Class College Application Lesson	September	12 th grade	School Counselors	Introduce students to the college application online process	Measure how many students successfully create common application accounts or CUNY/SUNY accounts
Club Fair	October	All students	Student Activities Director, Club Advisors, Counselors	Encourage student involvement and offer extra-curricular activities	Increased number of students involved in clubs and sports.
Financial Aid Night	October	12 th grade Students	Director of Guidance	To support 12 th grade families with the financial aid process.	Increase in the number of students that schedule Senior College meeting and increase in the number of students that file applications.
FAFSA Completion Night	October	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families with completing the FAFSA form.	Increase in the number of Students that complete FAFSA forms.
First-Generation College Night	October	All First-Generation College students	School Counselors, District Director of Guidance, & guest speak from SUNY Financial Aid office	To help families that are applying to College for the first time navigate the application and financial aid process.	Student attendance in correlation with FAFSA completion rates, and application completion.
Career Week Lesson	October	10 th grade students	School Counselors	Help promote career & college readiness by providing a classroom career inventory lesson plan via Naviance.	Track how many students complete “Do what you are” assessment on Naviance.
College Fair	November	11 th & 12 th Grade	School Counselors, PPS Assistant	Increase college readiness by providing students	Student attendance & College Rep attendance

			Principal, & District Director of Guidance	access to meet with college reps and obtain college information.	
On-Site Admissions Program	November-December	12 th grade	School Counselors & College Admission Counselors	Offer opportunities for students to have application fee waivers & admission decisions from select local colleges	Number of students who participate and get accepted.
Junior College Night	February	11 th grade students and parents	School Counselors, District Director of Guidance, & guest speaker from the Princeton Review	Become familiar with the college process and timeline. Learn how to navigate Naviance and Common App.	Student attendance
Junior student parent conferences	February - May	11 th grade students & parents	School Counselors	Promote College readiness by meeting with students & families individually to review college application process, develop career plan and address specific needs & concerns.	Meeting attendance
Career Day	March	All Students	School Counselors, CTE Department, Students, Administration, Community Members	To expose students to various careers	Attendance thru CTE/FACS classes attendance
Junior Class College Lesson on College Admission	April	11 th grade students	School Counselors	Preview of the college application process	Meeting attendance

Senior Survey: Confirming Post HS Plan	May	12 th grade students	School Counselors		Review graduation survey
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

Guidance Plan Worksheet

School Name: North High School

Development Area: Academic

- A) Program Objective: To assist students achieve academic success
- B) Target Population: Grades 7-12
- C) Expected outcomes:
 - 1. Achieve School Success
 - 2. Improve learning
- D) Annual Assessment:
 - 1. Review State and Local Assessments
 - 2. Review academic placement, teacher reports, progress reports and report cards.

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7 th grade student orientation	August	7 th grade New entrants	Counselors, AP's, Principal, social worker, school psychologist, nurse, athletic director, activities director, grades advisor, ENL chair, and upper classmen	To familiarize new students with the building and help set up for a successful year.	Attendance
Student Support Team Meeting	All year (monthly meetings)	All students (as needed)	PPS Staff, AP's and Principal	Monitor academic progress and social emotional wellbeing of at-risk students	Improvement of Academic & Social Emotional performance
7 th grade Team Meetings	All year (weekly meetings)	All 7 th grade students	School Counselors, social worker, psychologist, & Teachers	To monitor students progress, discuss any concerns and plan for upcoming focus activities.	Improvement of Academic & Social Emotional performance.
Individual Counseling	All year (as needed)	All students (as needed)	School Counselors	Counseling focusing on academic, and social emotional needs on an individual basis.	Measure progress on individual goals.
Senior At-Risk Meetings	All year (as needed)	12 th grade students (as needed)	School Counselors, AP's, & Principal	Identify students at-risk for not graduating. Create strategies for success.	Improvement of Academic & Social Emotional performance. Review graduation rates and summer school enrollment

PPS Meeting	All year (monthly Meetings)	All students	PPS Staff	Discuss upcoming events and needs of the department. Collaborate with other PPS staff to meet the needs of our students. Discuss departmental concerns.	All PPS staff are aware of departmental programming and their roles.
Counselor District meetings (JH & SH)	All year (monthly meetings)	All students	School Counselors and District Director of Guidance	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' district wide.	Up to date on new state regulations; student/parent attendance at district events.
Pre-CSE Meeting	All year (quarterly)	All students (as needed)	PPS Staff	Increase appropriate placement of students and collaboration at CSE meetings.	Number of students that are referred to CSE
504 Meetings	Ongoing	All Eligible 504 Students	School psychologist, AP (chairperson), Nurse, School Counselor, Parent, Student	Progress, placement and accommodation review	Student receives accommodations and services based on their 504 plan
Senior College Night	September	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families in beginning the college application process.	Increase in the number of students that schedule Senior College meeting and increase in the number of students that file applications.
Back to School Night	September	All students	All Staff and Faculty	Meet with parents to become familiar with the needs of the students	Parent attendance

Parent Teacher Conferences	November	All students	School Counselors & parents	Help parents with issues that may have arrived after meeting with the Teacher	Parent Attendance.
Four Years & Beyond	January	8 th grade student & parents	School Counselors, & District Director of Guidance	To act as the first step in the JHS to HS transition. Provides families with tips for academic scheduling and HS planning	Student attendance
Course Scheduling upcoming school year	January- March	All students	School Counselors	To make sure students are meeting graduation requirements and that they are in an appropriate education level	Improve accuracy of student scheduling.
Academic Programming Night	January	All students and parents	Department chairs, District Directors	To give families an overview of course offerings and give them tools to make informed decisions during scheduling.	Measure parent attendance and tally course request changes.
Annual Reviews	January- June	All Special Education Students	Parents, Special Education Chair, Counselors, Teacher of Record, General Ed. Teacher, Related Services providers	Progress, placement and accommodation review	Attendance at meetings, as needed
Junior College Night	February	11 th grade students and parents	School Counselors, District Director of Guidance, & guest speaker from the Princeton Review	Become familiar with the college process and timeline. Learn how to navigate Naviance and Common App.	Student attendance

8 th grade student-parent conferences	February- May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9th grade classes	Appropriate and accurate scheduling and graduation plan.
Junior Student Parent Conferences	February- May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	Attendance
NCAA Night	February	All student athletes & their parents	School Counselors, Director of Guidance, Athletic Director, Coaches from Valley Stream and Local Colleges/ Universities	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role	Increase in the number of student athletes registered with the NCAA.
Articulation meetings with Elementary Districts	March	6 th grade students/ Incoming 7th grade students	School Counselors, elementary school teachers, psychologists, social workers, AP's and District Director	Familiarize with incoming students, particularly at-risk students	Schedule students in appropriate placement. Meet with building administrators to discuss any concerns and provide counseling if needed.
Early College/Career Information Night	March	9 th & 10 th grade students and parents	School Counselors, & District Director of Guidance	To give families detailed information regarding the college and career planning process.	Students Attendance
6 th grade student/parent orientation	May	Current 6 th grade students /parents (incoming 7 th grade students/parents)	Counselors, AP's, Principal, social worker, school psychologist, nurse, athletic director, activities director,	To familiarize new students and parents with the building and help set up for a successful year.	Attendance and exit ticket

			grades advisor, ENL chair, and upper classmen		
Senior Survey: Confirming post HS Plans	May	12 th grade students	School Counselors	Senior Survey	Review post-graduation survey.
Guidance Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: North High School

Development Area: Social Emotional Learning

A) Program Objective: Students will acquire the knowledge, attitudes, and interpersonal skills necessary to understand and respect self/others. Additionally, students will be able to make decisions, set goals, and take necessary actions to achieve goals.

B) Target Population: grades 7-12

C) Expected outcomes:

1. Acquire self-knowledge
2. Acquire Interpersonal Skills

D) Annual Assessment:

1. Climate Survey
2. Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7 th grade student orientation	August	Incoming 7 th graders		To familiarize new students with the building and help set up for a successful year.	Classroom PowerPoint Icebreaker to assess students' knowledge of the building
Student Support Team meetings	All year (monthly meeting)	All students (as needed)	PPS staff, AP's and Principal	Monitor academic progress and social emotional wellbeing of at-risk students	Improvement of Academic & Social Emotional performance
Senior At-Risk Meetings	All year (as needed)	12 th grade students (as needed)	School Counselor, AP's & Principal	Improvement of Academic & Social Emotional performance. Review graduation rates and summer school enrollment	Improvement of Academic & Social Emotional performance. Review graduation rates and summer school enrollment
Team Meetings	All year (monthly meeting)	All students in 7 th grade	School Counselors, & Teachers	To monitor students' progress, discuss any concerns and plan for the next month.	Improvement of Academic & Social Emotional performance.
Individual Counseling	All year (monthly meeting)	All students (as needed)	School Counselors	Counseling focusing on academic, and social emotional	Measure progress on individual goals.

				needs on an individual basis.	
PPS Meetings	All year (monthly meeting)	All students	PPS Staff	Discuss upcoming events and needs of the department. Collaborate with other PPS staff to meet the needs of our students. Discuss students going to CSE	All PPS staff are aware of departmental programming and their roles.
Counselor District Meetings (JH/SH)	All year (monthly meeting)	All students	School Counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' district wide.	Up to date on new state regulations; student/parent attendance at district events.
Wellness Centers	All year	All Students	School Counselor, School Social Worker, School Psychologist, and interested faculty	Create a safe and non-judgmental space to allow students to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
Parent Wellness Forums	All year (1 time a month)	All parents	District Directors	Create a safe and non-judgmental space to allow parents to develop	Attendance at events

				positive coping mechanisms, as well as develop strong connections to the school and community.	
Back to School Night	September	All students	All Staff & Faculty	Meet with parents to become familiar with the needs of the students	Parent feedback form
8 th grade Student-Parent Conferences	February - May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9th grade classes	Graduation rates and decrease level changes in high school.
Junior Student Parent Conferences	February - May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	College acceptance rates
Articulation meetings with Elementary Districts	March	6 th grade students / Incoming 7 th grade	School Counselors, elementary school teachers, psychologists, social workers, AP's and District Director	Familiarize with incoming students, particularly at-risk students	Schedule students in appropriate placement. Meet with building administrators to discuss any concerns and provide counseling if needed.

6 th Grade Student Orientation	April	Current 6 th grade students (incoming 7 th grade students)	School Counselors, AP's, Principal	To familiarize new students with the building and help set up for a successful year	Classroom PowerPoint Icebreaker to assess students' knowledge of the building.
6 th Grade Student/Parent Orientation	May	Current 6 th grade students/parents (incoming 7 th grade students/parents)	School Counselors, AP's, Principal	To familiarize new students and parents with the building and help set up for a successful year	To familiarize new students and parents with the building and help set up for a successful year.
Senior Graduation	June	12 th grade students & parents	Staff and Faculty	Recognize student success and accomplishments	Graduation statistics
School Counseling Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: North High School

Development Area: College/Career Readiness

A) Program Objective: To provide students with exposure to and opportunities to create their own College/Career goals.

B) Target Population: Grades 7-12

C) Expected outcomes:

1. Increased knowledge of College/ Career options.
2. Increase in student’s ability to connect their interests to college and careers

D) Annual Assessment:

1. Student Surveys
2. Annual Student Individual Progress Reports

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Senior College Night	September	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families in beginning the college application process.	Increase in the number of students that schedule Senior College meeting and increase in the number of students that file applications.
College Rep Visits	September – December	11 th & 12 th grade students	College Rep Liaison and College Reps	To give students an opportunity to gather more information about colleges/universities of interest.	Compare the number of students that attend visit, to the number of students that apply and are accepted to each specific college/university
On-Site Admission	October- December	12 th grader students	Counselors, & College Reps	To give students an opportunity to apply early to several local	Application acceptance and attendance.

				colleges/universities in a personal one on one setting	
Financial Aid Night	October	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families with the financial aid process.	Increase in the number of Students that complete FASFA forms.
FAFSA Completion Night	October	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families with completing the FAFSA form.	Increase in the number of Students that complete FASFA forms.
College Day	October	9 th grade	School Counselors	Help 9th grade students to look and plan ahead for college	Exit ticket
First-Generation College Night	October	All First-Generation College Students	School Counselors, District Director of Guidance, & guest speaker from SUNNY financial Aid	To help families that are applying to College for the first time navigate the application and financial aid process.	Student attendance in correlation with FAFSA completion rates, and application completion.
College Fair	November	9 th – 12 th grade	School Counselors, PPS Assistant Principal, & District Director of Guidance	Encourage students to attend fair to gain more knowledge of different universities and institutions	Student Attendance
Four Years & Beyond	January	8 th grade students & Parents	School Counselors, & District Director of Guidance	To act as the first step in the JHS to HS transition. Provides families with tips for academic scheduling and HS planning	Student attendance in correlation with planned academic program
Junior College Night	February	11 th grade students	School Counselors, District Director of Guidance, & Guest Speaker from the Princeton Review	To make sure students are meeting graduation requirements and that they are in an	Improve accuracy of student scheduling.

				appropriate education level	
8 th grade Student – Parent Conferences	February - May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9th grade classes	Graduation rates and decrease level changes in high school.
Junior Student Parent Conferences	February - May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	College acceptance rates
Early College/Career Information Night	March	9 th & 10 th grade students	School Counselors, & District Director of Guidance	To give families detailed information regarding the college and career planning process.	Student attendance
NCAA Night	February	All student athletes & their parents	School Counselors, Director of Guidance, Athletic Director, Coaches from Valley stream and Local Colleges/ Universities	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role	Increase in the number of student athletes registered with the NCAA.
Senior Survey: Confirming post HS Plans	May	12 th grade students	School Counselors	Senior Survey	Review post-graduation survey.
School Counseling Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

Guidance Plan Worksheet

School Name: South High School

Development Area: Academic

- A) Program Objective: To assist students achieve academic success
- B) Target Population: Grades 7-12
- C) Expected outcomes:
 1. Achieve School Success
 2. Improve learning
- D) Annual Assessment:
 1. Review State and Local Assessments
 2. Review academic placement, teacher reports, progress reports and report cards.
- E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7 th grade student orientation	August	7 th grade new entrants	School Counselors, Teachers, & AP's	To familiarize new students with the building and help set up for a successful year.	Student Attendance
Team Meeting	All year (weekly meetings)	All students (as needed)	PPS Staff, Dean, Nurse, Special Education Chair, AP's and Principal	Monitor academic progress and social emotional wellbeing of at-risk students	Improvement of Academic & Social Emotional performance
Individual Counseling	All year (as needed)	All students (as needed)	School Counselors	Counseling focuses on academic and social	Measure progress on individual goals.

				emotional needs on an individual basis.	
PPS Meeting	All year (monthly Meetings)	All students	PPS Staff	Discuss upcoming events and needs of the department. Collaborate with other PPS staff to meet the needs of our students.	All PPS staff are aware of departmental programming and their roles.
Counselor District meetings (JH/SH)	All year (monthly meetings)	All students	School Counselors and District Director of Guidance	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' district wide.	Up to date on new state regulations; student/parent attendance at district events.
Child Study Team Meetings	All year/Bi-Monthly	At-Risk students	PPS Department (School Counselors, School Psychologists, School Social Workers, Administration, Special Education Department Chairperson, Dean, School Nurse)	To identify students who may be in Crisis and formulate an action plan. Monitor social, emotional and academic needs of these students.	Connect at-risk students with necessary resources and provide support services
Initial CSE (Committee Special Education) Meetings	All year (as needed)	All Students	School Counselors, Special Education Teacher, General Education Teacher, District Special Education Chairperson, School Psychologist, Social Worker, Related Services Providers, Parent Advocate	Review evaluation, consult on potential placement, accommodations and services.	Academic and social/emotional improvement due to placement

New Entrant Meetings	All year (as needed)	New Entrants (all grades)	School Counselors, Assistant Principal of Guidance, School Guidance secretaries, Tech-Support	To help new students transition successfully to Memorial JHS	Student is able to acclimate to new school (follow schedule, knowledge of support resources, school policies)
Senior College Night	September	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families in beginning the college application process.	Increase in the number of students that schedule Senior College meeting and increase in the number of students that file applications.
Back to School Night	September	All students	All Staff and Faculty	Meet with parents to become familiar with the needs of the students	Parent feedback form
Grade Level Assemblies	September	All students	School Counselors, Social Workers, Psychologist, Dean, Class Advisor, Activities Coordinator, AP's, & Principal	To provide the students with all of the necessary information and resources to help them ensure academic, social and emotional success	Student attendance
Club Fair	October	All students		Encourage student involvement & offer extra-curricular activities.	Number of students involved in clubs & sports.
7 th grade class lesson	October	7 th grade	School Counselors	Teach students how to log onto the student portal to check their grades, and review progress reports. Also log onto Naviance and register for account	Review Goal Setting Survey results

Parent Teacher Conferences	October -November	All students	School Counselors & parents	Help parents with issues that may have arrived after meeting with the Teacher	Parent attendance
Naviance Lessons	December	7-9 th grade students	School Counselors	To log onto & register Naviance accounts. Students will also be able to identify which learning style works best for them, and how they can utilize those learning styles to be more successful.	Number of students that complete the survey.
Academic Programming Night	January	All students and parents	Department chairs, District Directors	To give families an overview of course offerings and give them tools to make informed decisions during scheduling.	Measure parent attendance and tally course request changes.
Programming Lessons & Progress Reviews	January	8 th -11 th grade students	School Counselors	To make sure that students are appropriately scheduled & check in on academic progress.	Student Failures & Graduation rate
Four Years & Beyond	January	8 th grade student & parents	School Counselors, & District Director of Guidance	To act as the first step in the JHS to HS transition. Provides families with tips for academic scheduling and HS planning	Student attendance
Junior College Night	February	11 th grade students & parents	School Counselors, District Director of Guidance, & guest speaker from the Princeton Review	Become familiar with the college process and timeline. Learn how to navigate Naviance and Common App.	Student Attendance in correlation with college applications the following year.

Course Scheduling for upcoming school year	January- March	All students	School Counselors	To make sure students are meeting graduation requirements and that they are in an appropriate education level	Improve accuracy of student scheduling.
8 th grade student-parent conferences	February- May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9th grade classes	Graduation rates and decrease level changes in high school.
Junior Student Parent Conferences	February- May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	College acceptance rates
NCAA Night	February	All student athletes & their parents	School Counselors, Director of Guidance, Athletic Director, Coaches from Valley stream and Local Colleges/ Universities	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role	Increase in the number of student athletes registered with the NCAA.
Articulation meetings with Elementary Districts	March	6 th grade students/ Incoming 7th grade students	School Counselors, elementary school teachers, psychologists, social workers, AP's and District Director	Familiarize with incoming students, particularly at-risk students	Schedule students in appropriate placement. Meet with building administrators to discuss any concerns and provide counseling if needed.
Early College/Career Information Night	March	9 th & 10 th grade students and parents	School Counselors, & District Director of Guidance	To give families detailed information regarding the college and career planning process.	Student & parent attendance

6 th grade Orientation	April	Current 6 th grade students (incoming 7 th grade students)	School Counselors, AP's, Principal	To familiarize new students with the building and help set up for a successful year.	Classroom PowerPoint Icebreaker to assess students' knowledge of the building.
6 th grade student/parent orientation	May	Current 6 th grade students /parents (incoming 7 th grade students/parents)	School Counselors, AP's, Principal	To familiarize new students and parents with the building and help set up for a successful year.	Attendance and exit ticket
Senior Survey: Confirming post HS Plans	May	12 th grade students	School Counselors	Senior Survey	Review post-graduation survey.
504 Meetings	Ongoing	All Eligible 504 Students	School psychologist, AP (chairperson), Nurse, School Counselor, Parent, Student	Progress, placement and accommodation review	Student receives accommodations and services based on their 504 plan
School Counseling Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented

School Name: South High School

Development Area: Social Emotional Learning

- A) Program Objective: Students will acquire the knowledge, attitudes, and interpersonal skills necessary to understand and respect self/others. Additionally, students will be able to make decisions, set goals, and take necessary actions to achieve goals.
- B) Target Population: grades 7-12
- C) Expected outcomes:
1. Acquire self-knowledge
 2. Acquire Interpersonal Skills

D) Annual Assessment:

1. Climate Survey

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
7 th grade student orientation	August	Incoming 7 th graders		To familiarize new students with the building and help set up for a successful year.	Classroom PowerPoint Icebreaker to assess students' knowledge of the building
Team meetings	All year (weekly meeting)	All students (as needed)	PPS staff, Dean, Nurse, Special Education Chair, AP's and Principal	Monitor academic progress and social emotional wellbeing of at-risk students	Improvement of Academic & Social Emotional performance
Individual Counseling	All year (monthly meeting)	All students (as needed)	School Counselors	Counseling focuses on academic and social emotional needs on an individual basis.	Measure progress on individual goals.
PPS Meetings	All year (monthly meeting)	All students	PPS Staff	Discuss upcoming events and needs of the department. Collaborate with other PPS staff to meet the needs of our students. Discuss students going to CSE	Increase appropriate placement of students and collaboration at CSE meetings

Counselor District Meetings (JH/SH)	All year (monthly meeting)	All students	School Counselors, & District Director	Discuss upcoming events and needs of the department. Collaborate and plan to meet the needs of our students' district wide.	Up to date on new state regulations; student/parent attendance at district events.
Brave Lessons	All year (monthly lessons)	All students	Teachers, School Counselors, Social Workers, & Psychologists		
Wellness Centers	All year	All Students	School Counselor, School Social Worker, School Psychologist, and interested faculty	Create a safe and non-judgmental space to allow students to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
Parent Wellness Forums	All year (1 time a month)	All parents	District Directors	Create a safe and non-judgmental space to allow parents to develop positive coping mechanisms, as well as develop strong connections to the school and community.	Attendance at events
Back to School Night	September	All students	All Staff & Faculty	Meet with parents to become familiar with the needs of the students	Parent feedback form
Grade Level Assemblies	September	All Students	School Counselors, Social Workers,	To provide students with all of the	Student attendance

			Psychologist, Dean, Class Advisor, Activities Coordinator, AP's, & Principal	necessary information and resources to help them ensure academic, social, and emotional success.	
Club Fair	October	All students		Encourage student involvement & offer extra-curricular activities.	Number of students involved in clubs & sports.
8 th grade Student-Parent Conferences	February - May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9 th grade classes	Graduation rates and decrease level changes in high school.
Junior Student Parent Conferences	February - May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	College acceptance rates
6 th Grade Student Orientation	April	Current 6 th grade students (incoming 7 th grade students)	School Counselors, AP's, Principal	To familiarize new students with the building and help set up for a successful year	Classroom PowerPoint Icebreaker to assess students' knowledge of the building.
6 th Grade Student/Parent Orientation	May	Current 6 th grade students/parents (incoming 7 th grade students/parents)	School Counselors, AP's, Principal	To familiarize new students and parents with the building and help set up for a successful year	To familiarize new students and parents with the building and help set up for a successful year.
Senior Graduation	June	12 th grade students & parents	Staff and Faculty	Recognize student success and accomplishments	Graduation statistics
School Counseling Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's	School Counseling Plan is up to date,

				Comprehensive School Counseling Plan.	accurate and implemented
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School Name: South High School

Development Area: College/Career Readiness

A) Program Objective: To provide students with exposure to and opportunities to create their own College/Career goals.

B) Target Population: Grades 7-12

C) Expected outcomes:

1. Increased knowledge of College/ Career options.
2. Increase in student’s ability to connect their interests to college and careers

D) Annual Assessment:

1. Student Surveys
2. Annual Student Individual Progress Reports

E) Program Description:

Program Activity	Timeline	Student Focus	Staff & Resources	Program Goal	Measure of Program Impact
Senior College Night	September	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families in beginning the college application process.	Increase in the number of students that schedule Senior College meeting and increase in the

					number of students that file applications.
College Rep Visits	September – December	11 th & 12 th grade students	College Rep Liaison and College Reps	To give students an opportunity to gather more information about colleges/universities of interest.	Student attendance
Financial Aid Night	October	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families with the financial aid process.	Increase in the number of Students that complete FASFA forms.
FAFSA Completion Night	October	12 th grade	School Counselors, & District Director of Guidance	To support 12 th grade families with completing the FAFSA form.	Increase in the number of Students that complete FASFA forms.
College Day	October	9 th grade	School Counselors	Help 9th grade students to look and plan ahead for college	Exit ticket
First-Generation College Night	October	All First-Generation College Students	School Counselors, District Director of Guidance, & guest speaker from SUNNY financial Aid	To help families that are applying to College for the first time navigate the application and financial aid process.	Student attendance in correlation with FAFSA completion rates, and application completion.
College Fair	November	9 th – 12 th grade	School Counselors, PPS Assistant Principal, & District Director of Guidance	Encourage students to attend fair to gain more knowledge of different universities and institutions	Student Attendance

Four Years & Beyond	January	8 th grade students & Parents	School Counselors, & District Director of Guidance	To act as the first step in the JHS to HS transition. Provides families with tips for academic scheduling and HS planning	Student attendance in correlation with planned academic program
Junior College Night	February	11 th grade students	School Counselors, District Director of Guidance, & Guest Speaker from the Princeton Review	To make sure students are meeting graduation requirements and that they are in an appropriate education level	Improve accuracy of student scheduling.
8 th grade Student – Parent Conferences	February - May	8 th grade students & parents	School Counselors	To create a realistic graduation plan and schedule 9th grade classes	Graduation rates and decrease level changes in high school.
Junior Student Parent Conferences	February - May	11 th grade students & parents	School Counselors	Increase student and parent knowledge of the college process and create a realistic college/career list and plan.	College acceptance rates
NCAA Night	February	All student athletes & their parents	School Counselors, Director of Guidance, Athletic Director, Coaches from Valley stream and Local Colleges/ Universities	To ensure that students interested in participating in College Athletics are aware of the NCAA process and their role	Increase in the number of student athletes registered with the NCAA.
Early College/Career Information Night	March	9 th & 10 th grade students	School Counselors, & District Director of Guidance	To give families detailed information regarding the college and career planning process.	Student attendance

Career Day	April	10 th grade students	School Counselors	To expose students to a variety of career opportunities	Naviance Survey
Scholarship Awards Committee	April	12 th grade students	School Counselors, Class Advisor, Athletic Director, Special Education Chair, Student Activities Chair, AP's & Principal	To awards scholarships to students of graduating class.	Number of Scholarships given.
Senior Survey: Confirming post HS Plans	May	12 th grade students	School Counselors	Senior Survey	Review post-graduation survey.
School Counseling Advisory Board Meeting	June	All students	Members of the Guidance Advisory Board.	To review current year and update upcoming year's Comprehensive School Counseling Plan.	School Counseling Plan is up to date, accurate and implemented