

**OFFICIAL MINUTES OF THE REORGANIZATION MEETING AND  
BUSINESS MEETING OF  
THE BOARD OF EDUCATION  
VALLEY STREAM CENTRAL HIGH SCHOOL DISTRICT HELD IN  
THE BOARD ROOM, ONE KENT ROAD,  
VALLEY STREAM, NEW YORK 11580  
JULY 13, 2010**

Meeting Opened

President Trogel called the meeting to order at 6:00 p.m. Upon motion of Trustee Stris and seconded by Trustee Iadevaio, the Board entered into Executive Session for matters of personnel, negotiations and/or litigation and returned to Public Session at 7:31 p.m..

Mr. Gregory Guercio, attorney for the district, administered the Oath of Office to Carolyn Pean, District #30's new representative to the High School Board of Education.

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Board Members Present:

Elise Antonelli, Dr. Frank Chiachiere, Kenneth Cummings, Jeanne Greco Jacobs, Anthony Iadevaio, Carolyn Pean, William Stris, Lawrence Trogel

Board Members Absent:

Ian Wraith

Officers of the Board and Administrators Present:

Dr. Marc Bernstein, Superintendent of Schools; Mr. Wayne Loper, Asst. Superintendent for Finance and Operations; Dr. Bill Heidenriech, Assistant Superintendent of Personnel & Administration, Dr. Thomas Troisi, Assistant Superintendent for Curriculum and Instruction, Gregory Guercio, Attorney

1. OPEN MEETING AND ANNOUNCE BOARD MEMBERS

District Clerk, Mary Colgan, opened the meeting at 7:31 p.m. and declared a quorum of the Board of Education. Mrs. Colgan then introduced the Board Members from each component elementary district who have been appointed to serve on the Valley Stream Central High School District Board of Education for the 2010-11 school year. They are: from District 13, Mr. William Stris, Dr. Frank Chiachiere and Mrs. Jeanne Greco Jacobs; from District 24, Mr. Anthony Iadevaio, Mr. Lawrence Trogel and Mr. Ian Wraith; and from District 30, Mr. Kenneth Cummings, Mrs. Elise Antonelli and Ms. Carolyn Pean. Oaths of Office were administered.

2. ELECTION OF PRESIDENT

Mrs. Colgan announced that nominations were open for President of the School Board for the 2010-2011 school year. On motion of Trustee Iadevaio and seconded by Trustee Stris, Trustee Cummings was nominated for School Board President. No other nominations were made and nominations were closed. The vote was unanimous and the meeting was turned over to Board President Cummings. The District Clerk administered the Oath of Office.

3. ELECTION OF VICE PRESIDENT

On motion of Trustee Antonelli and seconded by Trustee Chiachiere, Trustee Jeanne Greco Jacobs was nominated for Vice President of the School Board for the 2010-2011 school year. No other nominations were made and nominations were closed. The vote was unanimous and Trustee Jacobs was elected Vice President. The District Clerk administered the Oath of Office.

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4. APPOINTMENT OF DISTRICT CLERK

On motion of Trustee Stris, seconded by Trustee Trogel and carried unanimously, the Board approved that Mary Colgan be appointed as District Clerk at the salary of \$19,125 per annum as approved by the Board of Education.

5. APPOINTMENT OF ACTING DISTRICT CLERK

On motion of Trustee Stris, seconded by Trustee Trogel and carried unanimously, the Board approved that Jeanne Greco Jacobs be appointed as Acting District Clerk in the absence of the District Clerk.

*On motion of Trustee Iadaveio, seconded by Trustee Antonelli and carried unanimously, the Board approved items 6 and 7.*

6. DESIGNATION AND BONDING OF REGISTRATION AGENT

The District Clerk has been designated the Registration Agent and, in accordance with the insurance consultant's recommendations, should be insured by a blanket bond policy, up to \$100,000.

7. APPOINTMENT OF DISTRICT TREASURER

Be it resolved that Diane Castonguay be appointed as District Treasurer at a fee of \$13,000 per annum.

8. APPOINTMENT OF DEPUTY TREASURER

On motion of Trustee Trogel, seconded by Trustee Iadevaio and carried unanimously, the Board approved that Theresa Hennessy be appointed as Deputy Treasurer through July 20, 2010. Effective July 21, 2010, be it resolved that Joyce Edelman be appointed as Deputy Treasurer at a stipend of \$4,000.

*On motion of Trustee Stris, seconded by Trustee Jacobs and carried unanimously, the Board approved items 9 – 11.*

9. BONDING OF DISTRICT TREASURER AND DEPUTY TREASURER

Be it resolved that the Board approve bonding insurance coverage in the amount of \$1,000,000 for the District Treasurer and Deputy Treasurer.

10. APPOINTMENT OF CLAIMS AUDITOR

Be it resolved that the Board of Education appoint the auditing firm of Deans, Archer for internal claims auditing for the 2010-11 school year in an amount not to exceed \$21,200. (RFP: 08/09 A05 & continuing)

11. APPOINTMENT OF INTERNAL AUDITOR

Be it resolved that the Board of Education appoint the auditing firm of Callaghan, Nawrocki for internal auditing for the 2010-11 school year in an amount not to exceed \$55,500. (RFP: 08/09 A04 & continuing)

12. APPOINTMENT OF ATTORNEY

On motion of Trustee Trogel, seconded by Trustee Chiachiere and carried unanimously , the Board approved that the legal firm of Guercio & Guercio be appointed as Board of Education general counsel for the 2010/11 school year, at an annual retainer rate of \$48,000. Services beyond the scope of general counsel shall be at the rate of \$235 per hour for attorneys and \$115 per hour for paralegals. When serving as labor counsel to the Board of Education, Guercio & Guercio shall be compensated \$235 per hour. The President of the Board of Education is hereby authorized to sign the retainer agreement, a copy of which will be on file with the District Clerk. (RFP: 08/09 A16 & continuing)

*On motion of Trustee Chiachiere, seconded by Trustee Iadevaio and carried unanimously, the Board approved items 13 – 21.*

13. APPOINTMENT OF ARCHITECT

Be it resolved that the Board of Education appoints Burton, Behrendt & Smith, Architects, as school architect for the 2010-2011 school year, as per the agreement prepared by the school attorney. (RF: 07/08-A02 & continuing)

14. APPOINTMENT OF BOND COUNSEL

Be it resolved that the firm of Hawkins, Delafield & Wood be designated bond counsel for the 2010-11 school year, for the purpose of issuing Tax Anticipation Notes at a rate of \$3500 per borrowing, plus printing, for a total value of TANS not to exceed \$15,000,000. A copy of the fee schedule will be on file with the office of the Assistant Superintendent for Finance and Operations.

15. DESIGNATION OF EMPLOYEES AUTHORIZED TO OPEN BIDS

Be it resolved that the Assistant Superintendent for Finance and Operations or his designee in the Business Office are designated to perform this function. In their absence, it is recommended that the Assistant Superintendent for Personnel & Administration be designated to perform this function.

16. DESIGNATION OF EMPLOYEE RESPONSIBLE FOR ENSURING DISTRICT COMPLIANCE WITH SECTION 763.84 OF THE ASBESTOS HAZARD EMERGENCY RESPONSE ACT OF 1986 (AHERA)

Be it resolved that the Director of Facilities for the Valley Stream Central High School District be designated to perform this function.

17. DESIGNATION OF RECORDS MANAGEMENT OFFICER (RMO)

Be it resolved that the Supervisor of Instructional Services Center be designated to perform this function.

18. APPOINTMENT OF PURCHASING AGENT

Be it resolved that Joyce Edelman be designated to perform this function. In her absence the Superintendent or Assistant Superintendent for Finance and Operations will perform this function.

19. DEPOSITORIES OF SCHOOL MONIES

Be it resolved that the Board approve the following:

<u>Account</u>	<u>Bank</u>	<u>Alternates</u>	
General Fund Checking	Capital One Bank	JP Morgan Chase TD Bank Flushing Savings Bank	
School Lunch Fund	Capital One Bank	JP Morgan Chase TD Bank Flushing Savings Bank	
Capital Fund (Current)	Capital One Bank	Flushing Savings Bank	
Capital Fund (Bond)	JP Morgan Chase	TD Bank Flushing Savings Bank	Capital One Bank
Dental Insurance	Capital One Bank	JP Morgan Chase TD Bank Flushing Savings Bank	
Health	Capital One Bank	JP Morgan Chase TD Bank Flushing Savings Bank	
Special Aid	Capital One Bank	JP Morgan Chase TD Bank Flushing Savings Bank	
Money Market Funds	Capital One Bank JP Morgan Chase Citibank Flushing Savings Bank		
<u>MBIA Class Accounts</u>			
General Fund			
Capital Fund (Current)			
School Lunch Fund			
Capital Bond Fund			
Payroll Account	Capital One Bank TD Bank	JP Morgan Chase	

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20. AUTHORIZATION TO INVEST DISTRICT MONIES

Be it resolved that the District Treasurer and Deputy Treasurer are hereby authorized to invest district monies in accordance with Article 35, Section 1723 of the Education Law and Board of Education Policy 6240.

21. AUTHORIZATION OF FACSIMILE SIGNATURE

Be it resolved that the District Treasurer, Deputy Treasurer and Assistant Superintendent for Personnel & Administration of the Valley Stream Central High School District are authorized to either sign checks manually or by stamp or machine for the purpose of inscribing facsimile signatures; and shall maintain control of his/her own facsimile signature plate.

22. *On motion of Trustee Chiachiere, seconded by Trustee Antonelli and carried unanimously, the Board approved items 22 – 27.*

23. ESTABLISHMENT OF EXTRA-CLASSROOM ACTIVITIES FUND AND STUDENT TRUST AND AGENCY FUND ACCOUNTS

Be it resolved that the following funds be and are hereby established for the deposit of all Extra-classroom Activities Funds and all Student Trust and Agency Funds; and Be it further resolved that the bank is hereby authorized to pay checks drawn on the accounts listed below when signed by the fund treasurer and countersigned by the school principal or Superintendent of Schools:

- a. Central High School: Chase Checking & Savings  
Treasurer: Ms. Jessica Garabedian  
Principal: Dr. Joseph Pompilio
  
- b. Memorial Junior High School: Chase Checking & Savings  
Treasurer: Ms. Jennifer Scallan  
Principal: \_\_\_\_\_
  
- c. North High School: HSBC  
Treasurer: Ms. Rosemarie Cuccia  
Principal: Mr. Clifford Odell
  
- d. South High School: NEFCU Checking & Savings/CD & Capital One  
Treasurer: \_\_\_\_\_  
Principal: Ms. Maureen Henry
  
- e. Congressman Raymond McGrath Scholarship Fund: Chase  
Treasurer: Ms. Diane Castonguay  
Deputy Treasurer: Theresa Hennessy through July 20, 2010.  
Joyce Edelman effective July 21, 2010

24. BONDING OF TREASURERS OF EXTRA-CLASSROOM ACTIVITIES FUNDS AND STUDENT TRUST AND AGENCY FUNDS

Be it resolved that the treasurers of the Extra-classroom Activities Funds and Student Trust and Agency Funds are to be insured by a blanket bond policy up to \$100,000 each.

25. ESTABLISHMENT OF PETTY CASH FUNDS

Be it resolved that the following Petty Cash Funds are hereby established for the payment in advance of authorization of properly itemized bills for materials, supplies or services to the District under conditions calling for immediate payment thereof. Such monies as the Board of Education may from time to time authorize shall become a part of such Petty Cash Funds; and

Be it further resolved that in the administration of such Petty Cash Funds, compliance be had with regulations of the Commissioner of Education now or hereafter in force. All petty cash funds are in the amount of \$100.

<u>Petty Cash Fund Amount</u>	<u>Fund Custodian</u>
Board of Education	District Clerk
Administration	Asst. Superintendent for Finance and Operations
Central High School	Principal
Memorial Junior High School	Principal
North High School	Principal
South High School	Principal
Instructional Services Center	Supervisor of ISC

26. DATES AND TIMES OF BOARD COMMITTEE MEETINGS AND BUSINESS MEETINGS

Be it resolved that the Board Committee Meetings, to review materials on which action will be taken at the regular meetings, are scheduled to be held on the first Tuesday of each month, at 8:00 p.m. in the Board Room at One Kent Road, Valley Stream, New York. An Executive Session will be held at 7:00 p.m., unless otherwise noted. The Board of Education may choose to take action at any Committee Meeting.

None in July	November 2	March 1
None in August	December 7	April 5
None in September	January 4	May 3
October 5	January 8 (Sat.)	June 7
	February 1	

Be it resolved that the Business Meetings of the Board of Education are scheduled to be held on the second Tuesday of each month in the Board Room at One Kent Road, Valley Stream, New York or at one of the district schools. Executive Session will be held at 7:00 p.m., unless otherwise noted. The regular business meeting will begin at 8:00 p.m., unless otherwise noted.

July 13	November 9	March 8
August 31	December 14	April 12
September 14	January 11	May 10
October 12	February 8	June 14
		July 12

27. MEMBERSHIP IN ASSOCIATIONS FOR THE 2010-11 SCHOOL YEAR

Be it resolved that the Valley Stream Central High School District may join the following Associations for the 2010-11 school year:

- American Association of School Administrators
- American Educational Research Association
- Association of School Business Officials - National, State and Local
- Association of School Personnel Administrators - National, State and Local
- Association of Supervision and Curriculum Development - National, State and Local
- Nassau Association of District Curriculum Officials
- Nassau County Council of School Superintendents
- National Association of Secondary School Principals
- National School Boards Association
- National Staff Development Council
- New York State Computer and Technology Educators
- New York State Council of School Superintendents
- New York State School Boards Association
- New York State School Boards Technology Leadership Network
- Phi Delta Kappa International
- State Association of Municipal Purchasing Officials

28. ATTENDANCE AT CONFERENCES

Be it resolved that Board Members and officers of the Board are authorized to attend the following conferences at the expense of the district:

Scope Educational Conference, L.I., N.Y. (date to be determined)

New York State School Boards Association, New York City, New York,  
October 21 – 24, 2010

American Association of School Administrators, Denver, CO, February 17 – 19, 2011.

National School Boards Association, San Francisco, CA, April 9 – April 11, 2011.

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*On motion of Trustee Trogel, seconded by Trustee Jacobs and carried unanimously, the Board approved items 28-30.*

29. SUBSCRIPTION TO NEWSPAPERS

Be it resolved that Board Members, at their request, shall be provided a subscription to any (or all) of the following community newspapers: Valley Stream Herald, Franklin Square/Elmont Herald, Malverne/West Hempstead Herald, Lynbrook/East Rockaway Herald, Elmont Herald, Franklin Square Bulletin, Three Village Times, or the South Shore Tribune, the cost of which will be borne by the School District

30. ATTENDANCE AT NEW YORK STATE SCHOOL BOARDS ASSOCIATION FUNCTIONS

Be it resolved that Board members, officers of the Board and school administrators are authorized to attend the New York State School Boards Association conferences, seminars and academies at the expense of the district.

31. ELECTION OF VOTING DELEGATE TO NYSSBA ANNUAL MEETING

Be it resolved that the Board nominate the Board President as its voting delegate for the annual meeting of the New York State School Boards Association.

32. ELECTION OF VOTING DELEGATE ALTERNATE TO NYSSBA ANNUAL MEETING

On motion of Trustee Trogel, seconded by Trustee Antonelli and carried unanimously, The Board approved to nominate William Stris as its voting delegate alternate for the annual meeting of the New York State School Boards Association.

*On motion of Trustee Iadevaio, seconded by Trustee Trogel and carried unanimously, the Board approved items 32 – 36.*

33. AUTHORIZATION TO RE-ESTABLISH RESERVE ACCOUNTS

Be it resolved that the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal law and/or Education Law: Workers Compensation Reserve, Unemployment Reserve, Employee Benefit Accrued Liability Reserve, Capital Reserve, Insurance Reserve, and Retirement Contribution Fund.

Be it further resolved that the Board of Education authorizes the funding of these reserves, as of July 1, 2010 as follows: Workers Compensation Reserve \$2,629,331.25 (maximum funding amount), Unemployment Reserve \$42,916.45, Employee Benefit Accrued Liability Reserve \$5,756,012.50, Capital Reserve \$1,259,123.80, Insurance Reserve \$110,040.22 and Retirement Contribution Fund \$1,000,000 (maximum funding amount).

34. FEDERAL AND STATE AID FUNDS

Be it resolved that the Board authorizes the Superintendent of Schools to act as the school district representative in the application for the administration of federal and state funds.

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35. APPOINTMENT OF TITLE IX CO-COORDINATORS/COMPLIANCE OFFICERS

Be it resolved that the Assistant Superintendent for Personnel & Administration and the Director of Instruction, Funded Programs and Grants be appointed as Compliance Officers for Title IX.

36. APPOINTMENT OF SECTION 504 COMPLIANCE OFFICER

Be it resolved that the Assistant Superintendent for Personnel & Administration be designated as Compliance Officer for Section 504 matters.

37. APPOINTMENT OF COMMITTEES

Be it resolved that the following committees are appointed:

Education Committee

Jeanne Greco Jacobs  
Lawrence Trogel

Business Committee

Anthony Iadevaio  
Dr. Frank Chiachiere  
Carolyn Pean

Policy Committee

William Stris  
Elise Antonelli  
Ian Wraith

Exchange of Community Information

All

Board Negotiating Committee (BNC)

- Valley Stream Assoc. of Education Office Personnel  
Ian Wraith
- Valley Stream Teachers Assoc. Registered Nurses Unit  
Anthony Iadevaio
- Valley Stream Teachers Association  
Dr. Frank Chiachiere  
Lawrence Trogel  
Kenneth Cummings

*On motion of Trustee Iadevaio, seconded by Trustee Jacobs and carried unanimously, the Board approved items 37 and 38.*

38. DATES OF BUDGET HEARINGS, REGISTRATION, ANNUAL DISTRICT MEETING, AND VOTING

Be it resolved that the following dates are approved:

Dates of Budget Hearings

District 13	Wednesday, May 4, 2011	7:30 p.m.	James A. Dever
District 24	Wednesday, May 4, 2011	8:15 p.m.	Buck School
District 30	Monday, May 9, 2011	7:00 p.m.	Shaw Ave. School

Registration

Tuesday, May 10, 2011 (continuous registration)  
District 13 Dever, Howell, Wheeler, Willow  
District 24 Brooklyn, Buck, Carbonaro  
District 30 Clearstream, Forest, Shaw

Voting Tuesday, May 17, 2011  
6 a.m. to 9 p.m. in Districts 13, 24 and 30

39. DESIGNATION OF OFFICIAL NEWSPAPERS OF THE DISTRICT

Be it resolved that the Board designates the following as the official newspapers of the Valley Stream Central High School District:

The Valley Stream Herald  
Three Village Times  
Newsday

40. APPOINTMENT OF LIAISON TO BOCES

On motion of Trustee Iadevaio, seconded by Trustee Trogel and carried unanimously, the Board resolved to appoint William Stris to act as liaison to BOCES, as well as to serve on the BOCES Budget Advisory Committee.

*On motion of Trustee Antonelli, seconded by Trustee Iadevaio and carried unanimously, the Board approved items 40 – 52.*

41. READOPTION OF POLICIES AND REGULATIONS

Be it resolved that all policies and regulations previously established by the Board of Education be readopted.

42. ADOPTION OF DISTRICT PHYSICAL EDUCATION PLAN

Be it resolved that the District Physical Education Plan be adopted for the 2010-11 school year. A copy of the Physical Education Plan is attached.

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43. READOPTION OF ACADEMIC INTERVENTION SERVICES PLAN  
Be it resolved that the Academic Intervention Services Plan be readopted for the 2010-11 school year. A copy of the Academic Intervention Services Plan is attached.
44. READOPTION OF SPECIAL EDUCATION DISTRICT PLAN  
Be it resolved that the Special Education District Plan be readopted for the 2010-11 school year. A copy of the Special Education District Plan is attached.
45. READOPTION OF PROFESSIONAL DEVELOPMENT PLAN  
Be it resolved that the Professional Development Plan be readopted for the 2010-11 school year. A copy of the Professional Development Plan is attached.
46. READOPTION OF CODE OF CONDUCT  
Be it resolved that the Code of Conduct be readopted for the 2010-11 school year. A copy of the Code of Conduct will be on file in the office of the Assistant Superintendent for Personnel and Administration.
47. REVISION OF DISTRICT EMERGENCY PLAN  
Be it resolved that the District Emergency Plan be adopted for the 2010-11 school year. A copy of the District Emergency Plan will be on file in the office of the Assistant Superintendent for Finance and Operations. (attachment)
48. DESIGNATION OF PERSON AUTHORIZED TO TRANSFER FUNDS  
Be it resolved that the Superintendent of Schools or his designee be authorized to (1) transfer funds within function codes and (2) transfer up to \$10,000 between function codes. All other transfers require prior Board of Education approval.
49. DESIGNATION OF PERSONS AUTHORIZED TO ACCEPT SERVICE OF PLEADINGS AND SUPPORTING PAPERS  
Be it resolved that in the event that the Valley Stream Central High School District is named as a party respondent, service upon such school district shall be deemed proper only if the petition is personally served upon one of the following individuals: the District Clerk, any member of the Board of Education, the Superintendent of Schools or his designee.
50. DETERMINATION OF RESIDENCY  
Be it resolved that the Board, in accordance with Section 100.2(y) of the Regulations of the Commissioner of Education of the State of New York, appoints the Superintendent of Schools, the Assistant Superintendent for Personnel and Administration or the Superintendent's designee to conduct hearings and to determine whether a child is entitled to attend the schools of the district.
51. AUTHORIZED SIGNATURE FOR NASSAU COUNTY CIVIL SERVICE COMMISSION  
Be it resolved that the Board, in accordance with Sections 95, 100 and 101 of the New York State Civil Service Law, authorize the Superintendent of Schools to accept responsibility for signing payroll certifications. This responsibility cannot be designated.

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52. READOPTATION OF PUBLIC OFFICERS LAW 18

Be it resolved that the Board of Education re-adopt the provisions of Public Officers Law 18 and agree to confer the benefits of said law to its officers, employees and volunteers, as applicable.

53. ADOPTION OF 2010-2011 DISTRICT TABLE OF ORGANIZATION

Be it resolved that the Board of Education adopt the 2010-2011 Table of Organization as presented by the Superintendent of Schools. The Table of Organization is attached.

54. OTHER MATTERS PERTAINING TO REORGANIZATION

None

55. COMMENCEMENT OF REGULAR BUSINESS MEETING

On motion of Trustee Trogel, seconded by Trustee Jacobs and carried unanimously, the Reorganization meeting adjourned at 7:46 p.m. and the commencement of the regular Business Meeting began at 7:47 p.m.

Submitted by:

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Mary E. Colgan  
District Clerk