OFFICIAL MINUTES OF THE BOARD OF EDUCATION OF THE VALLEY STREAM CENTRAL HIGH SCHOOL DISTRICT HELD IN CAFETERIA "B" MEMORIAL JUNIOR HIGH SCHOOL FLETCHER AVENUE VALLEY STREAM, NEW YORK 11580 MAY 8, 2012

Board Members Present: Elise Antonelli, Dr. Frank Chiachiere, Kenneth Cummings, Jeanne Greco Jacobs, Anthony Iadevaio, Donna LaRocco, Carolyn Pean, William Stris, Lawrence Trogel

Board Members Absent: N/A

Officers of the Board and Administrators Present:

Dr. Bill Heidenreich, Superintendent of Schools, Dr. Thomas Troisi, Assistant Superintendent for Curriculum and Instruction, Mr. Wayne Loper, Assistant Superintendent for Finance and Operations, Dr. Tracey Nekulak, Assistant Superintendent for Personnel and Administration, Mr. Greg Guercio, Attorney.

Officers of the Board and Administrators Absent: N/A

Meeting Opened

Board President Jacobs called the meeting to order at 7:00 p.m.

Upon motion of Trustee Stris, seconded by Trustee Iadevaio and approved unanimously, the Board entered into Executive Session for the employment history of a particular person, for discussion regarding proposed, pending and current litigation and for collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

At 8:10 p.m. the Board came out of Executive Session and entered into Public Session.

Recognition of Visitors

Board President Jacobs welcomed the visitors. She advised that visitors who wished to address the Board concerning items on the agenda would be heard when the pertinent item was being discussed and before action was taken. Visitors wishing to address the Board concerning items that did not appear on the agenda would have the opportunity to speak at the conclusion of regular business.

Communications

District Clerk, Mary Colgan, shared that the Board had received the following correspondence:

New York State School Boards Association

• Information for workshops, webinars and advocacy alerts

Nassau-Suffolk School Board Assoc., Inc.

• Information regarding their 53rd Annual Dinner Meeting being held on May 30, 2012

Miscellaneous

• Invitation to South High Schools production of Once On This Island

Board President Jacobs shared that Trustee William Stris will be honored for his Board of Education service at the N-SSBA annual dinner.

Approval of Minutes

On motion of Trustee Stris, seconded by Trustee Iadevaio and carried unanimously, the Board approved the minutes of the April 3, 2012 Business Meeting and the April 17, 2012 BOCES Budget Vote.

New Business

Education Law § 913 Examination

On motion of Trustee Iadevaio, seconded by Trustee Chiachiere and carried unanimously, be it resolved that the Board of Education hereby appoints Dr. Howard Futerman as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the ability of the employee named in the attached Confidential Schedule "A-1" to perform his/her duties; and

Be it further resolved that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached Confidential Schedule "A-1" to appear for a medical examination in the office of Dr. Howard Futerman on Friday, May 18, 2012 at 10:30 a.m.

Approval of Request for Indemnification

On motion of Trustee Chiachiere, seconded by Trustee Antonelli and carried unanimously, be it resolved that the Board of Education hereby approves a request for defense and indemnification submitted by the Assistant Superintendent for Finance and Operations in connection with a complaint filed with the New York State Division of Human Rights dated April 12, 2012 by the individual identified on Confidential Schedule "A-2" and confers upon the Assistant Superintendent for Finance and Operations the benefits and protections of Section 18 of Public Officers Law, in addition to the benefits and protections of Section 3811 of the Education Law as applicable; and

It is further resolved that the District shall accordingly indemnify and defend the Assistant Superintendent for Finance and Operations for any costs, attorneys' fees, judgments, damages, settlements, fines, or penalties, provided that the acts or omissions from which the judgment or claim (etc.) arose or occurred while he was acting within the scope of his public employment or duties, and provided further that in the case of a settlement, the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of any such settlement by the Board of Education; and no Certificate of Good Faith or merit shall be required.

Superintendent's Report

Request to Accept Gifts

On motion of Trustee Antonelli, seconded by Trustee Stris and carried unanimously, the Board accepted three (3) gifts of \$1,000 each donated by The Allstate Foundation to be used at Central, North and South High Schools to promote Safe Teen Driving.

Request to Accept Gifts

On motion of Trustee Stris, seconded by Trustee Trogel and carried unanimously, the Board accepted the following gifts to the Central High School Athletics Department:

Donated by: High Definition Sports Performance, LLC

Qty. One (1) Cybex Assisted Chin/Dip Machine

Value: \$700 (as estimated by donor)

Donated by: High Definition Sports Performance, LLC

Qty. One (1) Cybex Shoulder Press Machine

Value: \$500 (as estimated by donor)

Request to Accept Gift

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board accepted the following gift to South High School:

Donated by: South High School Parents Club

Qty. One (1) Electronic School sign Value: \$12,000 (as estimated by donor)

Approval of Municipal Agreement with Oceanside Union Free School District

On motion of Trustee Iadevaio, seconded by Trustee Cummings and carried unanimously, the Board approved a municipal agreement with the Oceanside Union Free School District to expend the amount of \$5,000 for the use of Oceanside's High School gymnasium and gymnastics equipment.

Approval of "The Natural" Ken Grassano Memorial Scholarship

On motion of Trustee Stris, seconded by Trustee Cummings and carried unanimously, the Board approved "The Natural" Ken Grassano Memorial Scholarship in the amount of \$1,000 for the next five years, to be awarded to a graduating South High School student, who meets the following criteria:

- 1. a baseball/softball player who displays a true love for the game;
- 2. a student who has athletic ability; and
- 3. a student who will continue on to college.

Information and Exploration

May 15 Budget Vote

Dr. Heidenreich reminded the community to go out and vote for their local school district budgets.

District Science Symposium – Wednesday, May 23, 2012, South High School, 7:30 p.m.

June Board of Education Meeting – Keller Auditorium

The Superintendent reminded the Board of Education, as well as the community, that the next Business Meeting, as well as the July, August and September meetings, would be held in the Keller Auditorium at Central High School.

Attorney's Report

Mr. Greg Guercio, attorney for the district, presented a report explaining recent changes to the New York State Health Insurance Plan. A copy of the report was given to the District Clerk for distribution to the Board of Education.

Education Committee

Termination/Resignation

Termination

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the termination of services, effective June 30, 2012, of the employee identified on Confidential Schedule "B-1."

Typist Clerk Resignation

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the following resignation:

Christina Lord - Central Effective May 3, 2012 Personal Reasons

Appointments

Awarding of Administrative Tenure

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved tenure appointment to the following effective as noted:

Tenure Date	Administrator	School	Tenure Area
8/25/2012	Cecilia Sanossian	North	Chairperson of Social Studies

Awarding of Teacher Tenure

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved tenure appointment to each of the following effective as noted:

Tenure Date	<u>Teacher</u>	School	Tenure Area
9/1/2012	Jacqueline Starczewski	Central	Science
9/1/2012	Christl Dimmler	Memorial	Math
9/1/2012	Eileen Milazzo	North	LOTE
9/1/2012	Melissa Torregrosa	South	Science

Awarding of Teaching Assistant Tenure

On motion of Trustee Iadevaio, seconded by Trustee Trogel and carried unanimously, the Board approved tenure appointment to each of the following effective as noted:

Tenure Date	Teaching Assistant	School
9/1/2012	Tamra Bloeth	North
9/1/2012	Matthew Johnsen	South
9/1/2012	Jillian Saccone	South

Appointment of Probationary Account Clerks

On motion of Trustee Iadevaio, seconded by Trustee Stris, carried unanimously and in accordance with the New York State Education Law, the Board approved appointment of the following (pending verification of credentials, fingerprinting, and experience) effective as noted unless terminated prior thereto in the manner prescribed by Law with salary subject to pending contract negotiations:

b. Patricia Wilson

Appointment of Deans of Students, 2012-13

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved appointment of the following effective as noted at the stipend listed in the Board of Education Non Negotiating Salary Book:

<u>Dean</u>	School	FTE	Stipend
Jay Yeandel	Central	.8	\$5,200
John Bruzzo	Memorial	.8	\$5,200
Thomas Maddock	North	.4	\$5,200 (prorated)
Andrew Unterweiser	North	.4	\$5,200 (prorated)
Michael Mahler	South	.8	\$5,200

Approval of Teachers to Pass through Salary Gates

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the following to pass though salary gates effective as noted:

School	Teacher	<u>Step</u>	Effective
North	Regina Visone	9-10	5/20/2012
North	Fabian Jara	9-10	6/30/2012
South	Karen Grant	9-10	5/16/2012

Appointment of Per Diem Substitute Administrative Assistant for Business

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved the appointment of John Dziedzic as a per diem substitute Administrative Assistant for Business at the rate of \$480 per diem (without benefits) effective May 9, 2012 – June 30, 2012.

Salary Adjustments/Stipends

Change of Status from Non-Certified to Certified

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the following change in status effective as noted:

Daniel Kraemer – Teaching Assistant	
Salary Step 3C	\$34,599 (prorated)
Effective May 15, 2012	

Interscholastic Activities

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the following with stipend:

School	Coach	Activity	<u>Season</u>	<u>-/+</u>	Stipend
South	Christopher Viggiano	JV Softball HC	03/05/2012-06/10/2012	+	\$4,882

Appointment of Lunchroom Supervisors, 2011-12

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved of the following with stipend:

School	Supervisor	Periods	Effective	<u>+/-</u>	Stipend
North	Grace Pariti	1	04/16/12-06/30/12	_	\$3,537 (prorated)
	Kathrvn Moran	1	04/16/12-06/30/12	+	\$3,537 (prorated)

Committee for Special Education

Recommendations from the Committee on Special Education

On motion of Trustee Iadevaio, seconded by Trustee Stris and carried unanimously, the Board approved to arrange for the placement of students as recommended by the Committee on Special Education.

Informational Items

No Information to Report

At 8:22 p.m., the Board took a recess to have celebratory cake and coffee with the tenure recipients and their families.

The Board reconvened at 8:35 p.m.

Business Committee

On motion of Trustee Cummings, seconded by Trustee Antonelli and carried unanimously, the Board approved items 1-6.

1. Treasurer's Report

The Treasurer's report for the month of March 2012

2. Summary of Cash Accounts

The Treasurer's summary of cash accounts for the month of March 2012

3. Budget Status Reports

The Budget Status Reports for the period July 1, 2011 through April 30, 2012

- a. General Fund
- b. Capital Fund
- c. School Lunch Fund
- d. Special Aid Fund

4. Trial Balance Reports

The Trial Balance Reports for the period July 1, 2011 through March 31, 2012

- a. General Fund
- b. Capital Fund
- c. School Lunch Fund
- d. Special Aid Fund

5. Revenue Reports

The Revenue Status Reports for the period July 1, 2011 through April 30, 2012

- a. General Fund
- b. Capital Fund
- c. School Lunch Fund
- d. Special Aid Fund

6. Extracurricular Fund Reports

The Extracurricular Fund Reports for the month of March 2012

B. Informational Items

- 1. Schedule of Bills and Respective Reports of the Claims Auditor (July 1, 2011 April 30, 2012)
- 2. Conference Attendance Board of Education and Superintendent (July 1, 2011 April 30, 2012)
- 3. Overnight Conference Attendance Staff (July 1, 2011 April 30, 2012)
- 4. District Reimbursements Board of Education and Superintendent (July 1, 2011 April 30, 2012)
- 5. Meals and Refreshments (July 1, 2011 April 30, 2012)

On motion of Trustee Cummings, seconded by Trustee Antonelli and carried unanimously, the Board approved items C - P.

C. Approval of District Architect Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Burton, Behrendt & Smith as District Architect, approves a contract for architect services with Burton, Behrendt & Smith to perform the scope of work reviewed in executive session at a rate of 5.85% of the cost of the work in accordance with an agreement approved by the Board Attorney, and authorizes the President of the Board of Education to execute said contract. (RFP#12/13-A01)

D. Security Purchasing Consortium Resolution

The Board of Education hereby authorizes the District's participation in a purchasing consortium with Valley Stream UFSD #24 and Valley Stream UFSD #30 for the purposes of procuring contract security related services for the 2012-13 fiscal year.

E. Southwest Transportation Consortium Resolution

The Board of Education hereby authorizes the District's participation in a transportation consortium with Baldwin, East Rockaway, Elmont, Franklin Square, Garden City, Island Park, Long Beach City Schools, Lynbrook, Malverne, Rockville Centre, Valley Stream UFSD #13, Valley Stream UFSD #24, Valley Stream UFSD #30 and West Hempstead, with Valley Stream UFSD #13 acting as lead District for the purposes of procuring contract transportation services for the 2012-13 fiscal year.

F. Approval of Centralized Textbook Loan Program

The Board of Education hereby approves a Letter of Intent to enter into a Centralized Textbook Loan Program and Managed Purchase Option with Textbook Central for the 2012-2013 school year. Contract cost based on New York State Contract #CMS879A-SBE of \$25.00 plus a managed purchase option fee of 15% of total expenses.

G. Award of Sheet Music, Choral Octavos, Band & Orchestra Arrangements Bid Bids were advertised, in compliance with General Municipal Law 103, in the official newspapers of the District on Thursday, March 29, 2012 and bid packages were mailed to 23 separate vendors. Sealed bids were received from 12 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 11:00 AM on April 26, 2012, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to Catalano Musical Products, New Hyde Park, who has offered us 38.2% off the publisher's list price for sheet music, choral octavos, and band and orchestra arrangements.

A detailed spreadsheet, which lists all of vendor bids by individual line items, is available for review in the Business Office. (Bid #12/13-02)

H. Award of Athletic Uniform Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspapers of the District on Friday, January 27, 2012, and bid packages were mailed to 16 separate vendors. Sealed bids were received from 3 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on Thursday, February 16, 2012, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded as follows:

Riddell/All American \$2,130.00 Baxter's Sport Shop \$2,997.50

Total amount of the award: \$5,127.50

One category (Football Game Pants) was not awarded to the lowest bidder as they could not supply the proposed product. It was awarded to the second lowest bidder.

A detailed spreadsheet, which lists all vendor bids by individual line items, is available for review in the Business Office. (Bid # 11/12-16)

I. Award of Lead Abatement Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the District on Tuesday, March 6, 2012, and bid packages were mailed to 14 separate vendors. Sealed bids were received from 4 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on Tuesday, April 3, 2012, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to CAC of N.Y. Inc., Lynbrook, at a cost of \$15,800. (Bid #12/13-04)

J. Award of Catering Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspapers of the District on Thursday, March 22, 2012, and bid packages were mailed to 14 separate vendors. Sealed bids were received from 3 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on Wednesday, April 25, 2012, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded as follows:

Wheeler Delicatessen:

Item 1 Refreshments	\$2.79 pp
Item 2 Lunch	\$6.89 pp
Item 3 Dinner	\$7.39 pp

Valley Caterers:

Item 4 Meat & Cheese Platter \$25.00 per platter Item 5 Cookies/Cake Platter \$14.95 per platter

A detailed spreadsheet, which lists all vendor bids by individual line items, is available for review in the Business Office. (Bid #12/13-06)

K. Award of Rubbish & Waste Removal Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the District on Tuesday, March 6, 2012, and bid packages were mailed to 7 separate vendors. Sealed bids were received from 3 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:30 AM on Tuesday, April 3, 2012, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to Jamaica Ash & Rubbish Removal Co. Inc., Westbury.

A copy of their fee schedule, along with a detailed spreadsheet which lists all vendor bids, is being kept on file in the Business Office. (Bid #12/13-05)

L. Award of Special Education Service Provider Request for Proposals

1. Sign Language Interpreter and Oral Transliterator

Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby awards a nonexclusive contract for the fiscal year 2012-2013 to each qualified vendor for sign language interpreter and oral transliterator services, with such services to be rendered by such vendors to the extent determined and approved by Administration, and hereby authorizes the Board President to execute a contract with each qualified vendor in accordance with the District's specifications and each vendor's proposal. (RFP #12/13-A18).

2. Behavior/ Educational Consultants

Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby awards a nonexclusive contract for the fiscal year 2012-2013 to each qualified vendor for behavior/educational consultant services, with such services to be rendered by such vendors to the extent determined and approved by Administration, and hereby authorizes the Board President to execute a contract with each qualified vendor in accordance with the District's specifications and each vendor's proposal. (RFP #12/13-A15).

3. 1:1 Aide

Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby awards a nonexclusive contract for the fiscal year 2012-2013 to each qualified vendor for 1:1 aide services, with such services to be rendered by such vendors to the extent determined and approved by Administration, and hereby authorizes the Board President to execute a contract with each qualified vendor in accordance with the District's specifications and each vendor's proposal. (RFP #12/13-A13).

4. Health Aide

Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby awards a nonexclusive contract for the fiscal year 2012-2013 to each qualified vendor health aide services, with such services to be rendered by such vendors to the extent determined and approved by Administration, and hereby authorizes the Board President to execute a contract with each qualified vendor in accordance with the District's specifications and each vendor's proposal. (RFP #12/13-A14).

M. Award of Temporary Personnel Services Contract (Clerical)

Requests for Proposals were sent to 10 separate firms. Sealed proposals were received from 2 firms in the Administrative Offices of the Board of Education, One Kent Road, until 10:30 AM on Friday, April 27, 2012. Be it resolved, upon recommendation of the Superintendent of Schools, that the Request for Proposal from Kelly Services, Inc., for Temporary Personnel Services be approved by the Board of Education.

A detailed spreadsheet of all proposers is available for review in the Business Office. (RFP #12/13-A16)

N. Award of Temporary Accounting Service Contract

The Board of Education hereby awards a nonexclusive contract to BookSmart Accounting, a division of Corporate Accounting Solutions Inc., Smithtown for Temporary Accounting Services, and hereby authorizes the Board President to execute a contract in accordance with the District's specifications outlined in the District's Request for Proposal. (RFP 12/13-A19).

O. Award of Asbestos, Lead & IAQ Consultant Contract

Requests for proposals were sent to six 6 firms on March 8, 2012. A sealed response was received from 1 vendor in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on Wednesday, April 4, 2012. Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby award a contract effective July 1, 2012 – June 30, 2013 to Enviroscience Consultants Inc., Ronkonkoma. for such services to be rendered by the vendor to the extent determined and approved by the Administration and hereby authorizes the Board President to execute a contract with the vendor in accordance with the District specifications and vendor's proposal. (RFP 12/13-A17)

P. Award of School Physician Contracts

Be it resolved that school physicians be appointed for the 2012-13 school year as follows:

Richard Addes, M.D. Central/Memorial \$30,000 Michael Kennedy, M.D. North \$18,000 Michael Kennedy, M.D. South \$16,550

and that the Board President be authorized to sign the School Physician's Agreement, a copy of which will be on file with the Assistant Superintendent for Finance & Operations. (RFP:#12/13-A12)

Q. Budget Transfers

On motion of Trustee Cummings, seconded by Trustee Antonelli and carried unanimously, the Board approved of budget transfers dated May 8, 2012, in accordance with Board Policy 6150.

Policy Committee

Policy Recommended for Consideration as New on First Reading

The following policy is presented for consideration as new on first reading:

0115 Student Harassment and Bullying Prevention

Regulation Recommended for Consideration as New on First Reading

The following regulation is presented for consideration as new on first reading:

0115R Student Harassment and Bullying Prevention Regulation

Policies Recommended for Consideration as Revised on First Reading

The following policies are presented for consideration as revised on first reading:

0100 Equal Opportunity and Nondiscrimination

0110 Sexual Harassment

Code of Conduct

5300.10 Definitions

5300.15 Student Rights and Responsibilities

5300.20 Essential Partners

5300.30 Prohibited Student Conduct

5300.70 Public Conduct on School Property

5300.80 Dissemination and Review

Regulation Recommended for Consideration as Revised on First Reading

The following regulation is presented for consideration as revised on first reading:

0110R Sexual Harassment Regulation

Policy Recommended for Adoption as Revised on Second Reading

On motion of Trustee Stris, seconded by Trustee Antonelli and carried unanimously, the Board approved the following policy as revised on second reading:

6700 Purchasing and Bidding

May 8, 2012 – Business Meeting

Old and New Business

On behalf of the Health and Wellness Committee, Trustee LaRocco shared highlights of the past school year.

Opportunity for Guests

None

Motion to Enter into Executive Session

At 8:40 p.m., on motion of Trustee Stris, seconded by Trustee Trogel and carried unanimously, the Board entered into Executive Session, with the Superintendent and attorney present, to discuss the employment history of a particular person, discussion regarding proposed, pending and current litigation and for collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). No action was anticipated.

Motion to Reconvene into Public Session

On motion of Trustee Stris, seconded by Trustee Iadevaio, and carried unanimously, the Board came out of Executive Session at 9:05 p.m.

Motion to Adourn

On motion of Trustee Stris, seconded by Trustee Iadevaio and carried unanimously, the Board adjourned at 9:06 p.m.

Submitted By:

Mary E. Colgan, District Clerk

May 8, 2012 – Business Meeting